

BOB WILLS DAY VENDOR GUIDELINES 2019

Please review the Terms and Conditions below for the event. This document is for your record and review.

Terms and Conditions:

1. Setup/Breakdown: All exhibitors can set up and ready to sell on Friday, April 26th if desired. If arriving on Saturday April 27th, vendors must arrive and be set up by 10am. Location of booth will be assigned prior to the event and location will be shown upon arrival. Arts and Crafts Fair. Exhibitors may begin setting up at 8:00 am, the morning of. Break down is at the discretion of the vendor. Sellers are responsible for their selling spaces; before leaving, be sure your area is clean and trash free.
2. Staffing: Exhibitors are responsible for their own staffing and BW Foundation is not responsible for merchandise or display materials.
3. Exhibitor Items: Please refrain from any offensive material
4. Exhibitor Responsibility: Exhibitor will be fully responsible for any loss or damage to their property by theft, fire or casualty. BWD Foundation expressly disclaims any responsibility for same. Exhibitor shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operations. Each exhibitor is responsible for the conduct of his employees and/or representatives and activities must not detract from the image or welfare of the fair.
5. Exhibitor Spaces: Exhibitors spaces will be assigned. Placement, flow and competition will be taken into consideration to provide the best experience for fair attendees. If you have special space needs, please include your request with your registration and we will make every effort to accommodate you. Vendors must ensure that none of their display equipment extends beyond the space assigned; this includes any rails, stands or additional equipment.

Outdoor Booths will be allotted 10x20' spaces with parking.

6. Acceptance: BWD Foundation reserves the right to decline any registration for space if it deems such action to be in the best interest of the Arts & Crafts Show.
7. Payment: The full payment is non-refundable registration fee for the selected space is due the day of arrival and will be collected at set up.
8. Electricity: Electricity will not be provided this year at BWD Arts & Crafts. If your booth requires electricity you will need to bring your own generator. (This excludes indoor vendors)
10. Music: If playing music at your booth, please keep in mind the western swing that honors Bob Wills.

11. Tents/Tables/Equipment, etc.: Please consider bringing a canopy tent for your outdoor booth. BWD Foundation will not provide any equipment. But if available, we will have volunteers to help with set up.

12. Cancellation of space: Please let us know if for any reason you will not attend as it will impact our set up.

13. Indemnification: Exhibitor agrees to indemnify and hold harmless The Bob Wills Foundation from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to the operation of the exhibitors at the Arts & Crafts fall fair.